



## Dear Partner,

From December 1, 2019, the following Uponor-companies in the Nordic countries receive purchase invoices electronically.

Due to our invoicing guidelines, we will from now on use electronic invoice format as the preferred alternative and gradually as the only invoicing option. It is mandatory to always reference the Uponor PO number or e-mail address of Uponor contact person on the invoice (please ask your Uponor contact person to provide this information).

### E-invoice addresses

| Country | Company                | E-invoice address     | VAT ID             |
|---------|------------------------|-----------------------|--------------------|
| Danmark | Uponor Infra A/S       | DK35383107            | DK35383107         |
| Danmark | Uponor A/S             | DK66335518            | DK66335518         |
| Finland | Uponor Oyj             | 003701487316          | FI01487316         |
| Finland | Uponor Infra Oy        | 003725001763          | FI25001763         |
| Finland | Uponor Suomi Oy        | 003715417263          | FI15417263         |
| Norge   | Uponor AS              | 9908:960253108        | NO960253108        |
| Norge   | Uponor Infra AS        | 9908:911567555        | NO911567555mva     |
| Sverige | Uponor Innovation AB   | SE556690080801        | SE556548974601     |
| Sverige | Uponor AB              | SE556690080801        | SE556690080801     |
| Sverige | Uponor Infra AB        | SE556911381301        | SE556911381301     |
| Norge   | <i>Uponor Infra Oy</i> | <i>9908:915769896</i> | <i>NO915769896</i> |
| Estland | <i>Uponor Infra Oy</i> | <i>EE101646758</i>    | <i>EE101646758</i> |

Operator is Basware and the operator's ID is BAWCF122.

### Other options to send invoices

**Smart PDF and PDF invoices:** Send PDF-invoices to below mentioned e-mail addresses. Please send attachment data in the same PDF as the invoice.

| Country | Company                | E-mail address                      |
|---------|------------------------|-------------------------------------|
| Danmark | Uponor Infra A/S       | UponorDK0003@pdf.basware.com        |
| Danmark | Uponor A/S             | UponorDK0001@pdf.basware.com        |
| Finland | Uponor Oyj             | UponorFI0003@pdf.basware.com        |
| Finland | Uponor Infra Oy        | UponorFI0007@pdf.basware.com        |
| Finland | Uponor Suomi Oy        | UponorFI0001@pdf.basware.com        |
| Norge   | Uponor AS              | UponorNO0001@pdf.basware.com        |
| Norge   | Uponor Infra AS        | UponorNO0003@pdf.basware.com        |
| Sverige | Uponor Innovation AB   | UponorSE0002@pdf.basware.com        |
| Sverige | Uponor AB              | UponorSE0001@pdf.basware.com        |
| Sverige | Uponor Infra AB        | UponorSE0005@pdf.basware.com        |
| Norge   | <i>Uponor Infra Oy</i> | <i>UponorFI0007_NO@basware.com</i>  |
| Estland | <i>Uponor Infra Oy</i> | <i>Uponor FI0007_EE@basware.com</i> |

**Key-In:** Register and create your invoices via Basware Portal (free of charge). See instructions from the following link: <https://r.basware.com/uponor>.

For more information about the invoicing addresses and options for sending invoices to Uponor, see the following link: <https://r.basware.com/uponor>

Please note that the invoicing instructions for the rest of the Uponor companies remains unchanged.

For questions, please contact [invoicetopay.nordic@uponor.com](mailto:invoicetopay.nordic@uponor.com) (Finland, Sweden and Norway) and finance [inf.dk@uponor.com](mailto:inf.dk@uponor.com) (Denmark).